



PAPATOETOE PONY CLUB

MEMBER GUIDE



Photo Credit: Sarah Owen

PAPATOETOE PONY CLUB

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Welcome to **Papatoetoe Pony Club (PPC)**. Our wonderful Club was founded in 1949 and has become a popular and respected club. In November 2006, we moved from Papatoetoe to our current grounds in Brookby. These grounds are home to both the Pony Club and Papatoetoe Adult Riding Club (PARC).

Situated on a picturesque 105 acres in the heart of Brookby, this premiere Club offers many facilities including:

- 1x Ebb & Flow Surface Arena W/ Dressage Mirrors
- 1x Sand & Shell Mix Surface Arena
- 1x Dressage Arena
- 1x Lunging Ring
- Cross Country course with jumps ranging from first start (50cm) to A1 or 3*
- Covered pens (with storage lockers for the grazers)
- A large modern Pavilion with toilet and kitchen facilities
- The old clubrooms with kitchen and toilet facilities as well as block-out blinds and movie projection equipment
- Beautiful grazing paddocks (these are for our grazers as well as our club owned sheep and cattle)
- A lengthy bridle trail including bridges and creek crossings

PPC provides fantastic riding facilities and rallies for its members and holds many great and memorable events throughout the year attracting riders throughout Auckland and beyond.



RALLIES

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We run our rallies throughout the season on a mix of Wednesdays and Saturdays. We are lucky to have an awesome selection of great coaches who rotate throughout the season. You can expect to have a rotation of between 3 and 5 coaches throughout the season. Grazing members are required to attend a minimum of 60% of rallies. If you can't ride, you're welcome to attend unmounted, or ask if you have another way you would like to be involved. For our competitions and representative teams there are some attendance requirements which are outlined further on.

NO SHOW FEE - There is a \$20 fee payable if a rider signs up for rally and does not attend or for cancellations within the last 24 hours before rally with no vet or medical certificate.

Wednesday Rally - 5.00pm Start Time unless discipline specific
(Split 4:30pm then 5:30pm start)

Saturday Rally - 10am Start Time

This season we have a wide range of rallies, competitions, training competitions, goal setting sessions, guest speakers and a camp on our calendar.

Booking a rally - we load all our rallies onto EnrolMy, to book a rally simply head to this link. Our Head Coach will advise when rallies are set up for enrolment.

<https://enrolmy.com/papatoetoe-pony-club/>

The screenshot shows the EnrolMy website interface. At the top, there's a search bar and filter options for 'Location', 'Days', and 'Age Range'. Below this, there are two activity cards. The first card is titled 'PARC Winter Rally - Show Hunter (Adult Riders)' and is scheduled for 'Sun, 8 Aug 2021'. The second card is titled 'Winter Rally - Show Hunter' and is scheduled for 'Sat, 7 Aug 2021'. Both cards feature a 'SEE DETAILS' button. The background of the cards shows a group of riders on horseback in an outdoor arena.

IN-HOUSE COMPETITIONS

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We have numerous in-house competitions each season. These competitions have trophies associated with them which are awarded at the end of season prize-giving. For these competitions riders are split by age group and there are trophies for each category and age group.

To be eligible for these trophies there is a minimum rally attendance requirement:

D, D+, C - 5 Working Rallies (3 of which must be on the nominated horse.)

C+ - 4 Working Rallies (2 of which must be on the nominated horse.)

B and Up - 2 Working Rallies (1 of which must be on the nominated horse.)

CATEGORIES:

Sub-Junior (8 and Under)

Junior (9-11 Yrs)

Intermediate (12-15 Yrs)

Senior (16 Yrs and Over)

Rider age is based on age 1 August 2022

COMPETITIONS:

Dressage Ryder Cup FEI Show

Jumping Cup

Show Hunter Cup

6-Bar Competition (Pony & Hack)

Games Competition Day (Bending, Coneing, Mug Race)

Ribbon Day (Drum Jump, Tip N Out, Overall Points - *This is awarded to the rider who scores the most points across all classes 1st place = 6points, 6th place = 1 point, Champion - (This is awarded to the champion of the flat classes and Trotting Race)*

Eventing:

Our Eventing trophies are awarded for the highest placed pony club rider at our February horse trial. There are no age limits for the three classes where we have these trophies;

Kayleigh Hatherley 65

Eventing Trophy - Awarded to the highest placed PPC rider in the 65cm class.

Lynn Hatherley 80 Eventing

Trophy - Awarded to the highest placed PPC rider in the 80cm class.

Dave Hatherley 95 Eventing

Trophy - Awarded to the highest placed PPC rider in the 95cm class.

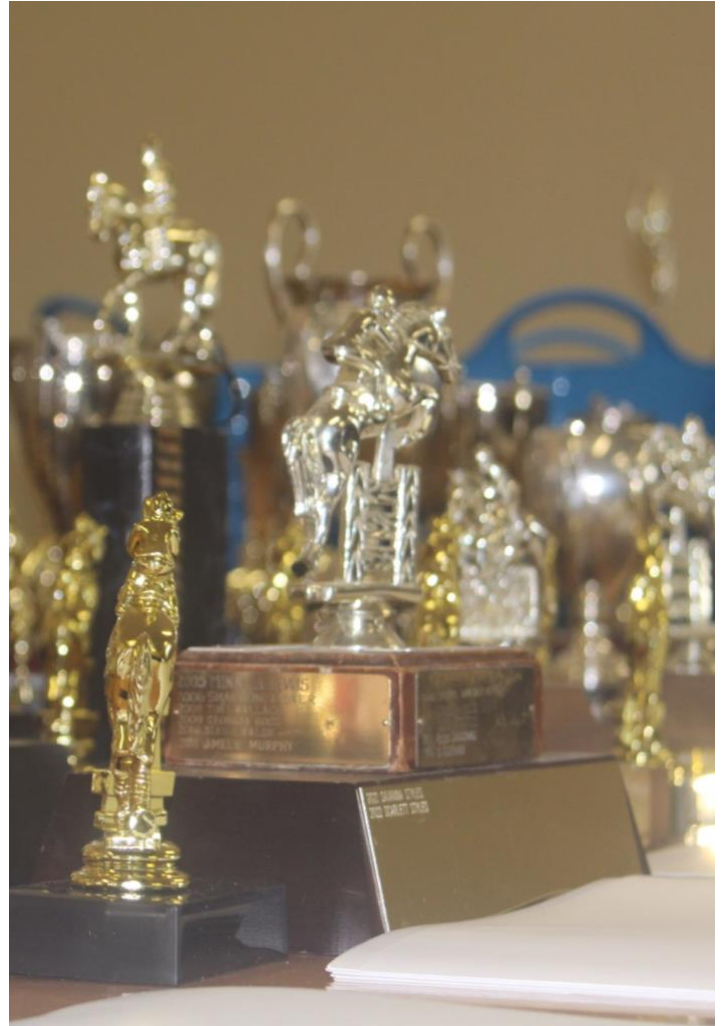


Photo Credit: Sarah Owen

PRIZE-GIVING

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Prize Giving is held at the end of each season and is when all of the trophies from our internal competitions are awarded. We also award any certificates achieved throughout the season and celebrate our representative team riders.

There are several other trophies awarded at the end of the season including:

Attendance

Public

Spirited

Grooming Trophies

Most Improved Trophies

Achievement Trophy



Photo Credit: Sarah Owen

UNIFORMS

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Our pony club colours are navy and white, we have several uniform options available for purchase. These are in the old club rooms and are available for purchase at any time during the season (however depending on stock there may be wait times for certain items.)

ALL MEMBERS UNIFORM

Jacket - \$90

Vest - \$70

L/S Shirt -\$90

Cap - \$20

Badge - \$20

Supporters T-Shirt \$30



REPRESENTATIVE

TEAM UNIFORM

Member uniform including cap and jacket and:

S/S Polo Top - \$40

Tracksuit Pants -\$50

Please contact Nicci Pallin-Simmonds regarding uniforms at horsegalaxy@extra.co.nz

WHAT TO WEAR AT RALLY

L/S Top or S/S Polo

Light Coloured

Jodhpurs Clean Boots

Tagged Helmet and Body Protector (XC)

CERTIFICATES

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We aim to run two exam sessions per season where eligible riders are invited to sit their certificates. To be eligible to sit for certificates, riders must have a minimum of three signatures against each curriculum criteria in their record of learning card. One of the signatures must be in the 'ready to be examined' column, some riders may get more than 2 signatures in the record of learning column.

Leading up to exams there will be additional horse management and riding sessions to prepare riders, including a mock exam day.

There is a small cost for sitting exams depending on the level of certificate. C+ certificate and above riders are also required to sit a pre-exam assessment 4 weeks prior to the exam. This is done during a rally.

To be eligible to sit certificates riders must meet these attendance requirements.

D, D+, C - 5 Working Rallies (3 of which must be on the nominated horse.)

C+ - 4 Working Rallies (2 of which must be on the nominated horse.)

B and Up - 2 Working Rallies (1 of which must be on the nominated horse.)



Photo Credit: Sarah Owen

REPRESENTATIVE EVENTS - CLUB

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There are several club and area representative events during the season that riders can apply to compete at. Teams have two or three training sessions with the selected coach and the coach also travels with the team/s for the competitions. Team members and their families are required to help at fundraising sessions in the lead up to the event. PPC Rep Teams have recently attended:

CAMBRIDGE SHOW JUMPING CHAMPS - November

NORTH ISLAND CHAMPS WEEK - January

MANUKAU TEAMS EVENT - March

TIMBERLANDS EVENTING - March

EVENTING CHAMPS TAUPO - April

LORNA STEWART, ABBOTTS CUP AND PRESIDENTS CUP SHOW JUMPING - April

REPRESENTATIVE EVENTS - AREA

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Opportunities to represent the Auckland Area exist in Eventing, Dressage, Showjumping and HOY. Further information can be provided on these.

Talk to our Head Coach or DC if you are interested in finding out more.

CODE OF CONDUCT, BEHAVIOURS and WHAT TO DO

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The club aims to create an environment where all people are treated with dignity, respect, and courtesy, free from bullying and harassment, and to provide a process to deal with bullying and harassment by or toward those involved in activities/sport. More information about the NZPCA Code of Conduct can be found on their website.

If you feel you have been discriminated against, harassed, or bullied, we encourage you to address your complaint as soon as possible so that a resolution can be promptly achieved. All allegations and complaints will be treated seriously and dealt with expeditiously whether they are raised formally or informally.

If you become aware of any conduct that may breach Papatoetoe Pony Clubs Harassment and Bullying Policy and Harassment Guidelines found on our web page, you should report the conduct to a Committee Member.

<https://www.papatoetoeponyclub.co.nz/bullying-report-form-informal>



COMMUNICATION

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Communication comes via email and Facebook updates on our private page. If you have not yet joined our private Facebook page please do, <https://www.facebook.com/groups/632072603896164>. We also have a PPC newsletter sent from our Secretary monthly.

The club's committee meets monthly. Please contact any of them with questions you might have

District Commissioner: Moana McKeen

021 226 3133 or email dc@papatoetoeponyclub.co.nz

Assistant DC: Natalie Love, assistantdc@papatoetoeponyclub.co.nz

Head Coach: Annie Styles, headcoach@papatoetoeponyclub.co.nz

Secretary: Katie Morrissey, secretary@papatoetoeponyclub.co.nz

Treasurer: Andy Parker, accounts@papatoetoeponyclub.co.nz

Membership: Erin Braithwaite,

membership@papatoetoeponyclub.co.nz

Working Bee Hours: Lisa Leoni, workingbees@papatoetoeponyclub.co.nz

Health & Safety: Sarah Owen

Laura De Gruchy: Rally Co-Ordinator

Kathryn Williams

Kate Disley

ARENA BOOKINGS

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You can have lessons from any instructor in any of the arenas on the grounds. If you want to have exclusive use of a space so you're not interrupted by other riders, the arena closest to the pavilion has three spaces. Arena 1 is the 60x20 dressage space, and 2A and 2B are half each of the main space. The link to the booking system is on the pony club website. The cost for booking is \$5 per 45 minutes. Payment to be made to the PPC bank account prior (ref: name, arena, date). Bookings cannot be made within two hours of start time.

ARENA RULES

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Booking required if you would like exclusive space.

Please be considerate when booking arenas, especially in winter when they are in high demand and the rest of the grounds are closed.

If you want to cancel your booking, please do so as early as possible.

Please pick up all droppings in any arena or road.

Approved and tagged helmets to be worn at all times.

No lunging in any arena, except for the round lunging pen.



GATE TAGS

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All new members will be charged a refundable bond of \$35 for their gate tag. Lost or extra tags will be charged at \$35 each. Refund of bond on return of tag. Gate tags remain the property of Papatoetoe Pony Club. If you would like an additional gate tag please contact membership@papatoetoeponyclub.co.nz

GUEST PASSES

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Members can bring nonmembers onto the club grounds using our guest pass system. This has a cost of \$30 per guest, the form on the website under membership> Guest Pass, must be completed prior to the visit. Members are responsible for their guest/s and must accompany them at all times while they are on the grounds.

HEALTH AND SAFETY (ACCIDENTS)

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Horse-riding is a sport which has risks, and we try to minimize these wherever we can. We want to make sure that everyone on our grounds is safe. If you have an accident, or see something unsafe, it's up to you to report it. We have an online form on the club website for this.

If you have a fall, please don't be offended if you are asked to undertake a simple concussion test before you can remount. If there is any doubt about the safety of you continuing to ride, you'll be asked to stop riding.

KITCHEN - RALLIES

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At the Wednesday and Saturday rallies the kitchen will typically be open selling drinks and hot food. Each family will be rostered to do rally set up and rally kitchen duty.

The food will generally be heat-and-eat. This season kitchen helpers will not need to select a menu nor purchase the food themselves, but rather heat and serve the food.

Kitchen and rally set up is separate from working bee hours.



Photo Credit: Sarah Owen

GRAZING

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Grazing places are available on application for pony club and adult ride members.

We have available:

Herd Grazing \$145 per month (Mares & Gelding herds)

Segregated grazing \$70/week

Float parking \$35 per month (Available to all members)

Truck parking \$45 per month (Available to all members)

A copy of the grazing rules is on the pony club website at <https://www.papatoetoeponyclub.co.nz/grazing>

Not a grazing member and want to stay overnight?

Standard pens \$5 per night

Covered sawdust yards \$15 per
night Paddock \$25 per night

Email

grazing@papatoetoeponyclub.co.nz

or txt 021 434 777 to confirm
prior to arrival.



WORKING BEE HOURS AND HOW THEY ARE RUN

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The season is from 31st August 2022- 1st September 2023. **The required number of hours per season is 18 hours per family and/or 18 hours for each rider 18 and over.** Cost for not completing hours is \$1,000 and this is invoiced at the end of the season to families who have not completed their full hour requirement. PPC is a busy club and we run a large number of events, so we need our members to support us with this. PPC Competitions and organised working bees for maintenance around the club count towards your hours.

If you act as a first aider for a rally you can also count this as 1.5 hours

**Email your hours to: workingbees@papatoetoeponyclub.co.nz
Include your name, the event, your job, start and finish time and total your hours!**



Photo Credit: Sarah Owen

RULES

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Papatoetoe Pony Club shall abide by the Rules and Regulations of the Papatoetoe Pony Club Constitution.

Grazers on Club grounds shall abide by the conditions of the Grazing Rules and the Grazing Agreement.

Approved helmets with a red (transition to yellow) tag are to be worn whilst riding at all times on Pony Club grounds.

Bad language, excessive use of a whip or spurs will not be tolerated and will be dealt with immediately by the most senior person present at the time or referred to a committee member.

You must not exceed the speed limit of 15km per hour when driving down the driveway or anywhere around the Club.

There is no lunging in arenas 1, 2 or 3. Lunging is only permitted in the lunging arena. Jumps are not permitted in the lunging arena.

When jumping there must be one other person present.
When jumping cross-country, you must wear an approved back protector.

All droppings must be picked up from the arenas, covered pens, driveways and outside yards and transferred to the designated manure pile (located at the back of the covered pens).

Hay is not to be fed in the covered pens. Please use the outside grass pens if you need to feed hay.

The covered pens must be swept after use to remove all debris and feed and when necessary washed if the horse has urinated to eliminate smells and reduce flies in the area.

Boots with heels must be worn in stirrups.

Horses must not be ridden in head collars/halters - bridles only.

All dogs must be on a lead at all times and under control.

Horses must not be left unattended in the concrete pen area for long periods of time. On competition days horses must be put into the outside grass yards so they are not standing on the concrete yards for long periods of time.

Horses under four years' old, unbroken horses and stallions are not permitted on the grounds.



Photo Credit: Sarah Owen

