

## Bullying; Formal Complaint Form

This form is to lay a formal complaint. Record the details below

Name:

What has happened?

Date and Time

Location:

Who was present:

What was said and who said what

Why do you think it is bullying?

It's repeated because:

It's endangered my health or safety because

Who witnessed this incident?

How did this incident make you feel?

How did this Incident affect your club activities

Have you taken any actions? If so, what?

As a result of this complaint, what do you want to happen?

Please give this report to the District Commissioner.